

Privacy Statement

Ascendant Resources Pte Ltd respects the privacy of an individual. Its privacy policy is based on Singapore's Personal Data Protection Act 2012 (PDPA). This policy sets the principles that Ascendant Resources will follow when collecting, using, disclosing, retaining and removing personal data.

By communicating with us through email, by telephone, in writing or by using our services, including the website of Ascendant Resources, or by providing personal data to us, you agree to the collection, usage and disclosure of your personal data in the manner described in this policy.

Collection, Use and Storage of Personal Data

The type of personal information we collect will vary depending upon the nature of our services, transactions and the dealing. Normally, we collect the personal data provided directly by you:

- Name, title, address
- personal identification and/or passport number
- employment history and details
- email address and contact information
- records of communication with us
- engage with us over social media
- contact us with feedback or query

When providing services, our client or third parties may provide us with your personal information e.g. your name, contact details, date of birth, gender, marital status, employment details (salaries, bonus, work performance etc.) and benefit coverage. Other sensitive information about you (in each case as strictly relevant to the services), such as health and financial information in relation to life, health, professional liability and work injury compensation insurance or employee benefit programs sponsored by your employer, may also be provided to us.

Generally, personal information collected are used for the primary purposes of:

- providing and performing the services determined by the scope and specifications of our client engagement;
- conducting, improving, maintaining and developing a business relationship;
- processing, servicing or enforcing transactions and sending related communications;
- identification and verification purposes in connection with any of the services or products
- responding to individual's queries;
- administering our client engagements;
- improving our website;
- others.

We endeavour to collect, use and disclose personal information with consent or deemed consent of the individual or as otherwise permitted under the PDPA.

Disclose of Personal Data

We will disclose personal information:

- for the primary purpose for which it was collected; or
- for purposes that a reasonable person will consider appropriate in the circumstances; or
- where the individual has consented; or
- where permitted under the PDPA or other applicable law or if required by law.

Unless your consent has been given or if so permitted or required under the PDPA or other applicable laws and regulations, we will not disclose your personal information for any secondary purposes.

Accuracy and Correction of Personal Data

We will take steps to ensure information is accurate and up-to-date by updating the records whenever changes to information come to our attention. We will disregard information which seems, on a reasonable basis, be inaccurate or out of date by reason of the time which has elapsed since it was collected or by reason of any other information available to us.

If you have submitted personal data and would like it corrected, then a written request should be sent to us to the address below. We will comply with your request to correct your personal data as soon as practicable. If we disagree with any request to correct on reasonable grounds, we will annotate the personal data with the correction that was requested but not made.

Withdrawal of Consent

You may withdraw your consent for the collection, use or disclosure of personal data by giving Ascendant Resources reasonable notice by sending a written request to the address below. We will inform you of the likely consequences of the withdrawal of the consent. We will cease to collect, use or disclose the personal data upon such withdrawal unless otherwise permitted or required by the PDPA or other applicable laws and regulations.

Security of your Personal Data

We will take reasonable steps to ensure that personal data is securely stored. We protect personal data from misuse or loss by restricting access to the information in electronic format and by appropriate physical and communications security. Personal data is disposed of in an appropriate manner that protects the privacy of personal data.

We may outsource our work to third-party suppliers involving personal information. The third-party supplier remains under our control and will be carried out the assigned work in accordance with our security standards and strict instructions.

Dealing with Unsolicited and Irrelevant Information

We take all reasonable steps to ensure that all unsolicited and irrelevant information is destroyed as soon as practicable.

Other Important Information

We reserve the right to modify this privacy policy at any time. A current version of this policy will be published on Ascendant Resources's website.

Further Information

If you have any queries or concerns about our privacy policy, please contact:

Privacy Officer
Ascendant Resources Pte Ltd
60 Paya Lebar Road, #07-54,
Paya Lebar Square, Singapore 409051